

INSTRUCTIONS FOR PARTICIPANTS OF THE ESPA E-MEETING 2020

TECHNICAL PRE-REQUISITES

- Microsoft Windows or Mac OS based device
- Latest Chrome or Firefox Internet browser (Other browsers are not fully supported)
- Stable internet connection (minimum 10/10Mbps)
- **iOS mobile phones and iPADS are not supported for this streaming platform**

LOGIN

To attend the virtual conference, please visit the **conference's website** (<https://www.espaporto2020.com/>) and click on the **User Login** link in the top right corner of the page

The site will request your login credentials (email address and password)

- On your first login attempt the site will ask you to provide your email address (used in the registration form), your password will be sent to this address
- You can **change the password** under your profile



The login details into the virtual platform will be provided for preregistered participants on Monday, October 19. **For those who are registering after Monday October 19 the password for LIVE STREAM will be sent within 24 hours.**

Gold Partner



Silver Partner



Bronze Partner



Partner of Virtual Satellite Symposium



LIVE STREAM

To attend the ongoing session, please find the program under the **Live Stream** button, please enter the stream by clicking on the **Virtual Room**. (the stream will be available from October 21 once the e-meeting starts)

Questions and Discussion

While attending the live stream of the conference you have the option to raise your questions in 2 ways

- A. **Questions** – Serves as chat for the currently running presentation. It is closed when



ESPA E-MEETING 2020
October 21–23, 2020

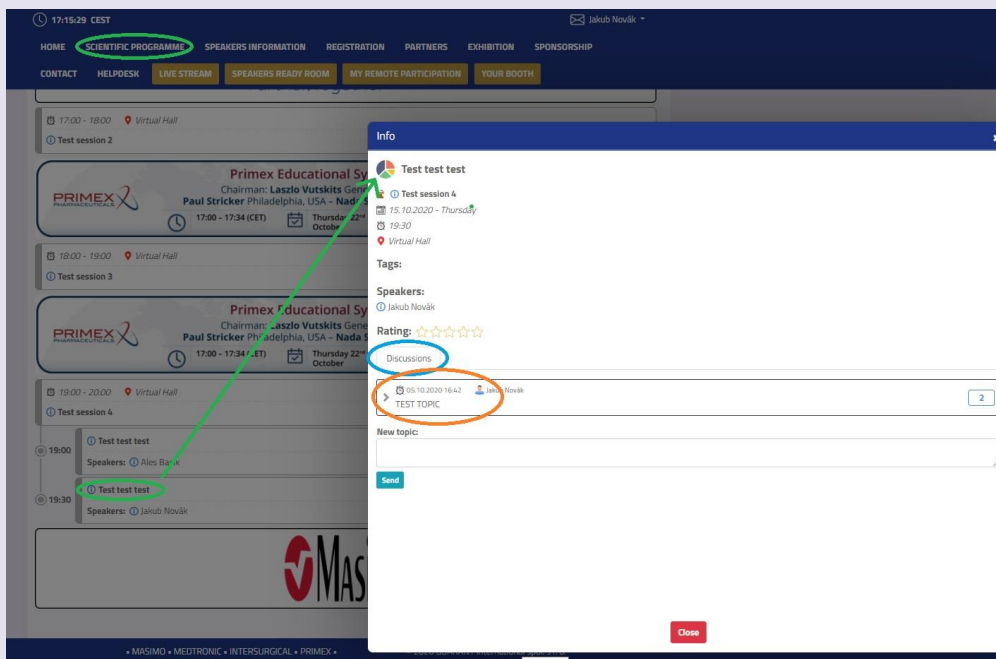
HOME SCIENTIFIC PROGRAMME SPEAKERS INFORMATION REGISTRATION PARTNERS EXHIBITION SPONSORSHIP
CONTACT HELPDESK **LIVE STREAM** SPEAKERS READY ROOM MY REMOTE PARTICIPATION YOUR BOOTH

List of live streams

Virtual Hall

Hall is not currently running

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17:15:29 CEST

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17:00 - 18:00 Virtual Hall
Test session 2

18:00 - 19:00 Virtual Hall
Test session 3

19:00 - 20:00 Virtual Hall
Test session 4

19:00 Test test test
Speakers: Alles Bank

19:30 Test test test
Speakers: Jakub Novák

Info

Test test test

Test session 4
15.10.2020 - Thursday
19:30
Virtual Hall

Tags:

Speakers:
Jakub Novák

Rating: ☆☆☆☆☆

Discussions

05.10.2020 16:42 Jakub Novák
TEST TOPIC

New topic:

Send

Close

the presentation ends and cleared before the start of the next presentation.

B. Chat Discussion – Is open for the whole room and available through-out the full duration of the event for continuous discussion. It can be found once clicking on the presentation within the Programme (see picture on the left)

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HELPDESK

In case you face technical difficulties and need support from our technical team, please contact us through the **Helpdesk menu**. Here you can find links to download system manuals or use the **Chat** option to communicate directly with our support personnel.

- Type your message to the chat box and **click send**, this will add your chat to our support queue and one of our agents will reply to you as soon as possible, however, within the operating hours.

21 Oct	16:00–19:00
22 Oct	16:00–19:00
23 Oct	16:00–19:00

- You can leave the chat and return to it at any time, it will stay saved for you.
- You can have the chat open in a separate browser window while still watching the live stream or visiting other part of the online event.



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